

**VisionWay Christian School**  
**Regular Board Meeting**  
**Agenda**  
**August 28<sup>th</sup>, 2023**

The meeting convenes at 6:00 P.M.

Prayer-Steve Basham

Attendance-Kim, Renee, Steve, Chad, Dave, Ben, Ethan, Jessie, Brian, Betsy, Val, Matt

Guests: We had six guests join us for the school board meeting this month.

Open Discussion: The open discussion was focused on the new changes that have been made regarding the parking lot during school dismissal. Several concerns and suggestions were shared.

Consent Agenda-

- Ben added the chairman's report, item #1 to new business. Ethan then made a motion to consent to the agenda, Brian second.
- Chad also made a motion to amend the agenda and move the Personnel Report to the end, Brian second, motion passed.

Minutes for July 2023

Financial report for July 2023

Committee Reports:

Finance: Steve Basham

Personnel/Hospitality: Ben Althoff

\*Marketing/PIE: Betsy Sharp

Curriculum: Dr. Dave Tapscott

Buildings/grounds: Steve Basham

**Upcoming events:**

- Workday for Playground mulch (see below)

**Updates:**

- Playground – James Cole has finished going through all the playground equipment making sure it was ready for the students. He had to tighten several screws & bolts and repair one of the teeter-totters that somehow had been turned 90 degrees. He also built a bench for Trina & Beth and is in the process of putting a sunshade on it.

- We will be getting a load of mulch from an anonymous donor soon. After it arrives, I will plan a workday on a Saturday to have volunteers spread it out on the playground.
- The new grassy area (ok, use your imagination) will be ready for use next Spring. It should be ready to seed soon but we plan to wait to sometime around the end of September (depending on the heat) to seed it.

Athletic Committee: Ben Althoff

\*Administrator's Report: Admin Team

Elder's Report: Matt Corso

Chairman's Report: Ben Althoff

Continuing Business:

Item# 1: Admin Report

Upcoming events:

- September 4 - Labor Day – No School
- September 11-15 MAPS Testing
- September 25 - School Board Meeting
- September 27 - 1:00 Dismissal Teacher In-Service -Curriculum Mapping
- September 27- 8:30 “See You at the Pole”

**Updates:**

- James Jones & Neil Ferris are doing Jr. High Chapel every Wednesday. They also fill in when needed with Devotions in the morning.
- Employment Agreements have been redone to reflect the changing duties (transfers) of the new school year.
- Renee has completed the ordering of curriculum. A spreadsheet is being created to show textbooks, publishers, editions, etc. for more efficient ordering in the spring.

**Discussion:**

- Chromebook allocation by student and not by classroom. Currently there are 26 Chromebooks, minimum, per classroom even though the actual enrollment may be much lower forcing VCS to overspend on this program. I know that we have gotten a grant in the past to help pay for them, but I'm not sure going forward if that will always be the

case.

- Stand-alone refrigerator in the kitchen. Jenny has located a couple of used ones at a store in Springfield. They will come out and look at ours and possibly take it in on trade. This is good as we don't have to try to get rid of it ourselves.
- Walk-in freezer is only maintaining a temp of 10 degrees above zero. Matthew Y. is looking at it. Bormida has been here 3 if not 4 times and cannot seem to do anything to make it get colder and Jenney says it runs constantly. Needs to be done before the warranty expires.
- Technology Specialist needed, part-time hourly position. Duties would include hardware deployment, managing software, repairs, software updates, network, WiFi, maintenance, & manage website. Could be shared by TCC. Minimum 4 hours per week or as needed.

#### Item# 2: Marketing Report

- The website is live. The school year calendar has been uploaded to the website calendar. Also, the website will have the school lunch menu uploaded monthly for view.
- The Fall Festival is set for Saturday October 14<sup>th</sup> 3-6pm. Proceeds from the festival will go towards our newly implemented G.R.I.T. Program.
- The Marketing Committee Meetings will be on the second Wednesday of each month.

The first one is scheduled for Wednesday September 13<sup>th</sup> at 6pm in the Fellowship Hall of the Church.

#### New Business:

##### Item #1: Chairman's Report

- Tim Irvin, who is an elder of the church has requested a meeting to discuss the future goals of the church school.
- The search for a new administrator for the school is still on going.
- There has been a request made to know the school's cost of education per child. This request has been sent to the finance committee and will be announced upon completion.
- Buildings/Grounds committee to continue discussion about purchasing a new bus. The church is interested in possibly sharing the bus with the school.

##### Item# 2: Dismissal Safety

- The new dismissal procedure was implemented for various reasons, but most importantly for the safety of everyone coming and going through the parking lot.
- If changes are made to the current process multiple variables will have to be taken into consideration. (Ex. If parking on the north side of school parking lot, the driveway would need to be expanded. We would need to add signage too.)
- The board has asked the Buildings/Grounds Committee to review the process and see if any changes or improvements can be made.

- Dave made a motion to ask the executive committee to implement a penalty system for not following the parking lot process by the end of this week. Chad second the motion and the motion passed.

Item# 3: Committee Schedules and assigned actions.

- Reminded individual committees to get their meetings on the calendar and in progress.

Item# 4: Personnel/Hospitality Report

- Ethan made a motion to go into closed session, Chad Second.
- Matt made a motion to come out of closed session.

Discussion:

Adjournment:

- Ethan made a motion to adjourn at 8pm. Brian second.